

| Appendix 5 - Elected Mayor's Scheme of Delegation | | | | |
|---|--|--------------------------|--------------------------|-----------------------|
| Description of Function / Delegation | Who May Exercise the Function / Delegation? | | | |
| | Mayor | Mayor and Cabinet | Cabinet Committee | Cabinet Member |
| Governance | | | | |
| Establishment of Cabinet Committees and appointments to those Committees | ✓ | | | |
| Protocols for Executive working arrangements | ✓ | | | |
| Creation, allocation and revision of Cabinet Member, Mayoral Adviser and Member Champion portfolios | ✓ | | | |
| Appointment of Cabinet Members, Mayoral Advisers and Member Champions | ✓ | | | |
| Policy and Budgetary Framework | | | | |
| Recommending decisions outside the policy and budgetary framework in accordance with the Constitution | | ✓ | | |
| Policy Framework (Article 4 on Full Council, section 4.7) Responsibility for making recommendations to Councils on the following - | | | | |
| Local Transport Plan | | ✓ | | |
| Local Development Framework and Local Area Action Plans | | ✓ | | |
| Licensing Authority Policy Statement | | ✓ | | |
| Crime & Disorder Reduction Strategy | | ✓ | | |
| Youth Justice Plan | | ✓ | | |
| Strategic Plan | | ✓ | | |
| Housing Strategy | | ✓ | | |
| Equalities Statement | | ✓ | | |

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| Budgetary Framework: Responsibility for deciding or making recommendations to Council (as appropriate) on the following or the Council's contribution if the responsibility of the plan lies with a partnership body | | | | |
| Proposals for the annual budget for income and expenditure, the Council Tax base and setting the Council Tax | | ✓ | | |
| Proposals formulating a plan or strategy for the control of the authority's borrowing, investments or capital expenditure (Statutory Instrument 2002 1158) | | ✓ | | |
| Agreeing the Housing Revenue Account estimates and the level of rents | | ✓ | | |
| Allocation of budgets to departments | | ✓ | | |
| Virement limits | | ✓ | | |
| Schools Budgets | | ✓ | | |
| Monitoring the Overall Financial Position of the authority including the revenue and capital budgets and delivery of the capital programme | | ✓ | | |
| Policies and Strategies | | | | |
| To approve all corporate policies and strategies (other than those specified in the policy framework) | | ✓ | | |
| To approve all formal service strategies (unless the responsibility of the strategy lies with a partnership body or is delegated otherwise) | | ✓ | | |
| Council Meetings | | | | |

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| Responding to Council questions and motions in relation to executive functions. | | ✓ | | |
| To respond to the call in of executive decisions taken or to be taken outside the policy framework | | ✓ | | |
| Overview and Scrutiny | | | | |
| Responding to Overview and Scrutiny Reports. | | ✓ | | |
| To respond to the call-in of executive decisions not delegated to officers and within the policy framework. | | ✓ | | |
| Joint Arrangements | | | | |
| To establish joint arrangements in relation to the delegation of any function which is the responsibility of the Executive | ✓ | | | |
| To delegate executive functions to another local authority or the executive of another local authority | ✓ | | | |
| Outside Bodies | | | | |
| Approval of the Council's representation on Outside Bodies including companies, trusts and charities (i.e. the principle and nature) where the representation relates to an executive responsibility or function | | ✓ | | |
| Appointment of Council representatives to Outside Bodies (the individuals) where the appointment relates to an executive responsibility or function | | ✓ | | |

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| Nominations to External Organisations | | ✓ | | |
| Response to Consultation Papers and Inspection Reports | | | | |
| To agree the authority's response to consultation papers of strategic importance or which will have an impact on the Council's strategies or plans | | ✓ | | |
| To receive reports of external inspection and regulation bodies | | ✓ | | |
| To agree any action plans arising from such reports | | ✓ | | |
| Resources and procurement | | | | |
| Corporate Debt Strategy and Write Off Strategies (but excluding decisions on individual write offs unless required by this scheme or the Constitution) | | ✓ | | |
| External Auditors Management Letter | | ✓ | | |
| Insurance policies and strategies relating to insurance. | | ✓ | | |
| Annual Treasury Management Report and strategy and Borrowing Limits | | ✓ | | |
| Risk management strategy | | ✓ | | |
| Overall funding, bidding and fees and charges strategies. | | ✓ | | |
| Counter-fraud Strategy | | ✓ | | |

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| PFIs - approval of initial proposals, services for inclusion in ITT, outline business case, structures for delivery, funding for proposals in accordance with budget strategy and related contractual matters over £500,000. | | ✓ | | |
| Taking decisions on procurement exercises relating to major projects | | | ✓ Cabinet Procurement and Insourcing Committee | |
| Insourcing or contracting out of Council services | | | ✓ Cabinet Procurement and Insourcing Committee | |
| Procurements that arise from the acceptance of an Expression of Interest under Section 81 of the Localism Act 2011 | | | ✓ Cabinet Procurement and Insourcing Committee | |
| Land and Property | | | | |
| Approval of the Annual Corporate Disposals Programme | | ✓ | | |
| Declaring land surplus to requirements | | ✓ | | |

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| The approval of the grant of a lease and sub leases for more than 7 years, in respect of General Fund and land held for housing purposes other than the approval of a lease renewal, assignment, enfranchisement and grant of a statutory right to renewal or extension of commercial leases and sub leases in respect of General Fund and land held for housing purposes. | | ✓ | | |
| The approval of the disposal of all land held for housing purposes (whether freehold or leasehold) other than disposals under the Right to Buy legislation, the grant of a commercial lease for less than 7 years, renewal of such a lease, assignment of such a lease, enfranchisement, a statutory right to lease extension or renewal and the grant of a licence or wayleave | | ✓ | | |
| Approval of land transactions in connection with major regeneration schemes | | ✓ | | |
| Acquisition of land on a freehold or leasehold basis other than individual leases for private sector leasing schemes, taking leases of other property to house homeless and other vulnerable persons, and the renewal of any lease for a period of 7 years or less | | ✓ | | |

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| Asset Management Plans Framework for applying Discretionary reductions for Leaseholder re-charges | | ✓ | | |
| Making Compulsory purchase orders | | ✓ | | |
| Regeneration | | | | |
| Determining what areas in the Borough should be declared Conservation Areas | | ✓ | | |
| Regeneration schemes – approval of the initial proposals, selection of preferred option(s), approval of masterplan, delivery plans (including annual plans) funding arrangements within the budget strategy, disposals and acquisitions of land, charters and/or other documents setting out Council's proposals for residents affected by the schemes and structures for delivery. Approval of formal applications for external funding with any contribution by the Council unless the contribution to be made is part of current service delivery arrangements and is within the approved budget | | ✓ | | |
| Crime and Anti-Social Behaviour | | | | |
| Noise Strategy | | ✓ | | |
| Specific Crime and Anti-Social Behaviour Strategies/policies including the statutory policy required as landlord under the Housing Act 1996 and section 12 of the Anti-Social Behaviour Act 2003 | | ✓ | | |

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| Anti-Social Behaviour Crime and Policing Act 2014 Exercise the Council's powers to issue a Public Spaces Protection Orders (PSPO) to tackle issues in public places such as, but not limited to other anti-social behaviour, parking, alcohol consumption, or noise. The order relates to the area, where the activities are (a) likely to be, of a persistent or continuing nature, (b) is likely to be, such as to make the activities unreasonable, and (c) justifies the restrictions imposed by the notice. | | ✓ | | |
| Education | | | | |
| Education Capital Strategy | | ✓ | | |
| Building Schools for the Future – decision on preferred bidder | | ✓ | | |
| Education Planned Maintenance Programme | | ✓ | | |
| Duties in connection with the discontinuance or amalgamation of maintained schools; including consultation, publication of proposals, consideration of representations and decisions to discontinue / amalgamate | | ✓ | | |
| Nominate and remove Local Authority School Governors | | ✓ | | |
| Public Realm | | | | |
| Parking Strategy | | ✓ | | |
| Introduction of a Controlled Parking Zone (CPZ) | | ✓ | | |
| Traffic Reduction Plan | | ✓ | | |

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| Houses in Multiple Occupation (HMO) Registration Areas: Declaration | | ✓ | | |
| Air Quality Action Plan | | ✓ | | |
| Municipal Waste Strategy | | ✓ | | |
| Recycling Strategy | | ✓ | | |
| Home Energy Conservation Plan | | ✓ | | |
| Noise and Statutory Nuisance Act 1993 Schedule 8 - Resolution | | ✓ | | |
| London Mayor's Transport Spending Plan and Borough spending plan for transportation | | ✓ | | |
| Responses to London Plan, Drafts and Updates | | ✓ | | |
| London Bus Priority Network Measures | | ✓ | | |
| Housing Strategy | | | | |
| Housing Revenue Account (HRA) estimates and decisions on rents plan | | ✓ | | |
| Tenancy Strategy | | ✓ | | |
| Declarations of Renewal Areas under s.89., Local Government & Housing Act 1989 | | ✓ | | |
| Housing Act 2004, Part 3 - Designation of discretionary licensing area and licensing relating to it | | ✓ | | |
| Choice Based Lettings policy and amendments with significant impact on the operation of the policy | | ✓ | | |

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| Section 105 Housing Act 1985 – Housing management consultation affecting two or more wards | | ✓ | | |
| Recommendations to Council on housing land transfer under Section 32 of the Housing Act 1985 | | ✓ | | |
| Homelessness Strategy | | ✓ | | |
| Private Sector Housing Renewal Strategy | | ✓ | | |
| Supporting People Strategy | | ✓ | | |
| Neighbourhood Planning | | | | |
| a Consider Independent Examiners Report prior to Referendum; b. Making, revoking and amending Neighbourhood Development Plans, Community Right to Build Orders, Designation of Neighbourhood Forums, Designation of Neighbourhood Areas, Designation of Business Areas and Neighbourhood Development Orders; c. Designation (with or without amendment) or refusal to designate Neighbourhood Forums, Neighbourhood Areas or Business Areas; d. Modification of designation for Neighbourhood Areas and Business Areas. | | ✓ | | |
| Health and Community Services | | | | |
| Sports and Physical Activity Strategy | | ✓ | | |
| Parks Strategy | | ✓ | | |

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| Library Strategy and the 5 Year library stock strategy | | ✓ | | |
| Grants and Voluntary Sector | | | | |
| Voluntary Sector Strategy | | ✓ | | |
| Agreeing the policy and criteria for grant aid to voluntary organisations | | ✓ | | |
| Agreeing the award of grant aid from the voluntary sector grants programme | | ✓ | | |
| Adult Services | | | | |
| Integration of Service Provision strategies | | ✓ | | |
| Joint Investment Plan For Elders – Annual plan | | ✓ | | |
| Eligibility Criteria | | ✓ | | |
| Reports of Commission for Social Care Inspection including Annual Review meeting (star rating) report | | ✓ | | |
| Carer's Strategy | | ✓ | | |
| Hackney Safeguarding Adults Strategy | | ✓ | | |
| Decisions on permanent closure, relocation or change of use and establishment of accommodation based services (for example day care centres, supported housing with care and residential care homes) | | ✓ | | |
| Children's Services | | | | |
| Reports of Ofsted including Annual Review meeting (star rating) report | | ✓ | | |

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| Appointments to Adoption and Fostering Panels | | ✓ | | |
| Approval of Children's Trust arrangements | | ✓ | | |
| Corporate Parenting Responsibility | | ✓ | | |
| Establishing or closing new services or facilities | | ✓ | | |
| Ombudsman | | | | |
| Reports of the Commission for Local Administration in England - findings of Maladministration | | ✓ | | |
| General | | | | |
| Use of Charging Powers in any service area under the executive, for the first time (Local Government Act 2003/Localism Act 2011) | | ✓ | | |
| Use of Trading Powers (Local Government Act 2003/Localism Act 2011): Setting up of Companies in any service area for the first time. | | ✓ | | |
| Adoption of Powers where adoption is required under the legislation (where not a Council function) | | ✓ | | |